

Karlsruhe House of Young Scientists (KHYS)

Funding Opportunities for Stays Abroad

Eva Lichtenberger / Andreas Hahmann



Agenda

1. About KHYS (Karlsruhe House of Young Scientists)

2. KHYS – Internationalization and Networking

3. External Funding

About KHYS

- Central institution for the promotion of young scientists at KIT
- Founded in 2007 in the context of the “Initiative for Excellence”
- Allocated to the Vice President Research

Target groups

- Doctoral researchers
- Those interested in doing a doctorate at KIT
- Postdocs and those interested in doing a postdoc at KIT
- Supervisors
- Coordinators of structured doctoral programs (e. g. Graduate Schools)



KHYS – Tasks and Offers

Consulting, information, and registration

- Individual advice on doing a doctorate or a postdoc at KIT, funding opportunities and possible career options
- Information platform (website, newsletter)
- Central registration office for doctoral researchers
- Voluntary registration for postdocs (newsletters, offers etc.)
- Welcome Events for doctoral researchers and postdocs

Individual support and qualification

Internationalization and networking

- Research Travel Grant
- Networking Grant
- Aspirant Grant (Doc)
- Aspirant Grant (Postdoc)
- Connecting Young Scientists

Qualification and career development

- Transferable skills training
- KHYS Foyergespräche
- KIT Doctoral Days
- KIT Doctoral Award

Processing of the Graduate Funding from the German States (LGF)

Further development of the promotion of young scientists

Ensuring the quality of conditions for a doctorate

- Doctoral Researcher Survey
- Support for doctoral programs
- Further development of framework conditions

Coordination of KIT-wide dialogues concerning the promotion of young scientists

- Meetings of doctoral programs' coordinators
- Networking meetings of the conventions of doctoral researchers

Creation of optimal conditions for the postdoc phase at KIT

- Postdoc survey

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KHYS – Internationalization and Networking

KHYS Research Travel Grant

Objective

- 3-6 month research stay abroad (university or company)

Type of funding

- Financial support (travel and living expenses)

Requirements

- Accepted as doctoral researcher by your department and member of KHYS
- Project abroad must not be a fundamental component of doctoral research but an expansion thereof
- Continued scholarship or employment by the KIT institute/work group during the stay abroad

Contact at KHYS: [Beate Schmoch](#) / [Eva Lichtenberger](#)

Next call:
Spring 2023



KHYS – Internationalization and Networking

KHYS Research Travel Grant – Application process

- **Call for application**
 - Usually twice a year (KHYS infomail, KHYS website)
- **Application documents**
 - Application form ([download](#)) (approx. five pages)
 - Information on financing ([download](#)) during the stay abroad
 - Assessment by main supervisor
 - Letter of invitation from the applicant's cooperation partner
 - CV and degree certificates
 - Letter of acceptance as a doctoral researcher from the applicant's department
 - Excel-table „Key data applicant“ ([download](#))



KHYS – Internationalization and Networking

KHYS Research Travel Grant – Application process

- **Approval procedure**
 - KHYS selection committee decides within short time after the deadline
- **Funding criteria**
 - Compliance with the eligibility requirements
 - Expected added value of the research stay abroad (for the (post)doctoral research work, the applicant and the KIT working group)
 - Previous scientific achievements
 - Previous publications
 - Prizes, awards, and contributions to conferences, if applicable
 - Grades of degree and, if applicable, doctoral degree
 - Assessment by main supervisor (i.e. person authorized to administer doctoral examinations)



KHYS – Internationalization and Networking

KHYS Research Travel Grant – Funding Procedure

- The maximum funding amount will be determined by KHYS. The amount granted is based on the support rates for doctoral researchers of the DAAD
- Payment in advance about four weeks before the start of the journey.
- Subject of funding:
 - Airport transfer costs within Germany (local public transport, German train services with “Deutsche Bahn”; car travel costs will only be accepted in exceptional cases for which reasons must be specified)
 - Return flight
 - Accommodation and subsistence costs (lump sum) at the place of destination
- Funding is not provided for:
 - Fees for visa, tuition fees and any other kind of fees
 - Insurances
 - Transfer and other trips at destination, rental car
 - Participation in conferences



KHYS – Internationalization and Networking

KHYS Research Travel Grant – Funding Procedure

- **Obligations Following the Research Stay Abroad**
 - At the latest four weeks after return from the stay abroad, the official travel application form will be completed in a personal meeting at KHYS upon presentation of the original receipts and documents.
 - Submission of a final report ([download](#)) on the research stay abroad
 - If the research stay abroad funded by KHYS contributes towards a publication, KHYS must be informed of this and appropriate reference to the funding received from KHYS must be added to the acknowledgement in the publication.
 - The statement “The research stay abroad was funded by Karlsruhe House of Young Scientists (KHYS)” should be included in the acknowledgement of the doctoral thesis.



KHYS – Internationalization and Networking

KHYS Research Travel Grant

Contact at KHYS: [Beate Schmoch](#)
[Eva Lichtenberger](#)
researchtravelgrant@khys.kit.edu

Any Questions?



KHYS Networking Grant

Objective

- Extension of professional network

Target group

- Doctoral researchers

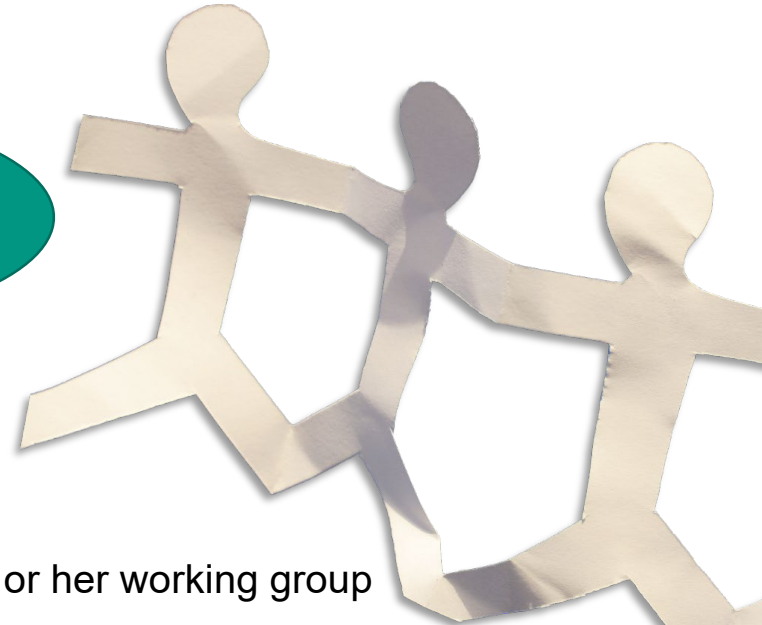
Type of funding

- Starting workshop
- Travel expenses grant (maximum of EUR 1,500)

Requirements

- International contact
- Contact must be new for the doctoral researcher and his or her working group

**Deadline next
call:
March 5, 2023**



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KHYS – Internationalization and Networking

KHYS Networking Grant – Overview

Supported Activities

- Stay(s) abroad with up to two different new and international contacts for up to two weeks per contact
 - Visit at a researcher renowned in applicant's area of expertise in relation to doctoral research project
 - Preparation of a longer research period abroad

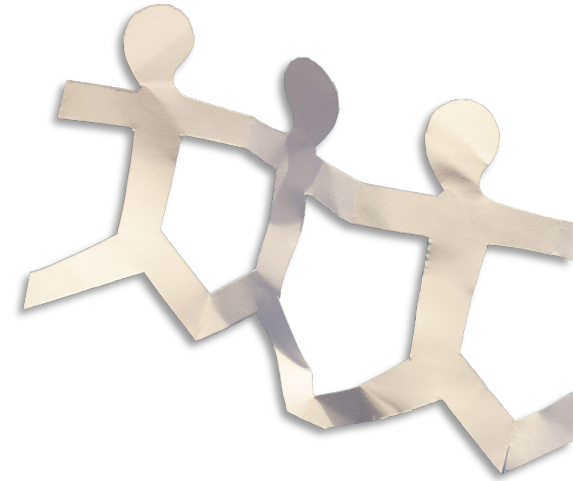
Scope of funding

- Up to EUR 1,500 for travel and accommodation costs
- Kick-off workshop "Strategies for Establishing International Contacts"

Prerequisite:

- Contact must be international and new for applicant and their research group

Contact at KHYS: [Andreas Hahmann](#)



KHYS – Internationalization and Networking

KHYS Networking Grant – Process

- **Call for application**
 - Usually twice a year (KHYS infomail, KHYS website)
 - Travel must take place within the given funding period
- **Application requirements:**
 - Doctoral researcher at KIT and officially accepted by your KIT department
 - Member of KHYS
 - Idea whom you want to contact
 - The destination needs to be located outside of Germany
 - The kick-off workshop can then help you figure out how to realize these plans.
 - The contact has to be a new one for you/your working group.
 - Participation at the kick-off workshop is mandatory



KHYS – Internationalization and Networking

KHYS Networking Grant – Process

■ Application documents:

- Application form [[downloads](#)]
- CV
- Certificate and Transcript of Records (Diploma or Master)
- Letter of reference by your supervising professor
- Letter of acceptance as a doctoral researcher by your KIT department
- Completed XLS table “Key data application” [[downloads](#)]



KHYS – Internationalization and Networking

KHYS Networking Grant – Procedure

■ Selection process and Grant Approval

- KHYS selection committee decides within short time after the deadline
- Mandatory participation in a one-day workshop where you will work collectively on several strategies how to establish international contacts and networks effectively.
- Contact to the respective researcher or working group and planning of the trip
- First appointment at KHYS four weeks before the trip for application of the travel subsidy (EUR 1,500)
- Subject of funding:
 - Travel and accomodation
 - Visa charges, if applicable
 - No funding for daily allowances or conferences



KHYS – Internationalization and Networking

KHYS Networking Grant – Procedure

■ Obligations Following Stay Abroad

- **Final accounting** within 8 weeks after the trip (second appointment at KHYS)
- **Repayment:** In case the travel expenses add up to less than the maximum of EUR 1,500, you will receive a reclaim of KHYS of the respective remaining amount.
- **Final report:** After the receipt of the final calculation you have to hand in a final report within four weeks. [[downloads](#)]



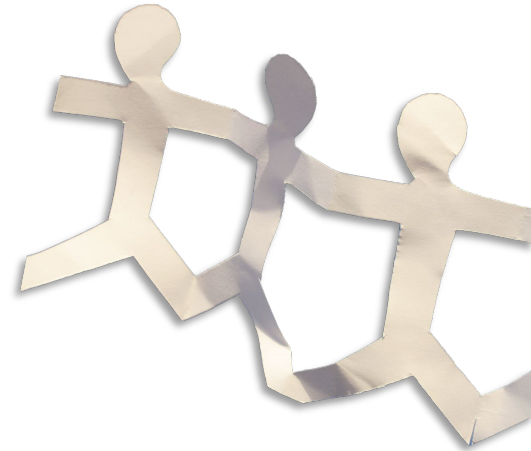
KHYS – Internationalization and Networking

KHYS Networking Grant

Contact at KHYS: [Andreas Hahmann](#)

networkinggrant@khys.kit.edu

Any Questions?



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External Funding

Overview

Funding for research stays abroad

- [DAAD – Research Grant for Doctoral Researchers](#)
- German-American Fulbright Commission – [program for doctoral researchers](#) (4-6 months)
- Etc. → see overview on [KHYS website](#)

Funding for travels to conferences

- [DAAD – Program for travels to conferences](#)
 - Currently no applications possible!
- Other grants for materials and travel expenses → see overview on [KHYS website](#)

External Funding

DAAD – Research Grant For Doctoral Researchers (1 to 12 months)

■ Funding:

- Monthly rates and the travel allowance vary by destination country
- Health, accident and personal liability insurance
- A flat-rate allowance for research and congress expenses (EUR 102/month)
- Tuition fees and additional travel expenses can be partially covered as well as child-care costs

■ Application deadlines 2023:

- March 15, 2023, selection decision May/June, start of grant beginning in August 2023,
June 15, 2023, selection deadline September / October, grant start in November 2023

External Funding

German-American Fulbright Commission – Doctoral Program

- **4 to 6-month stays in the USA**
- **Funding:**
 - Monthly flat-rate allowance of EUR 1,700
 - Fixed travel allowance of EUR 1,400
 - One-time lump sum for incidental costs in the amount of EUR 300
 - Health and accident insurance for the USA
 - Fulbright J-1 visa free of charge
- **Application Deadlines:**
 - June 1 and November 1 every year

External Funding

Participation in conferences (poster presentation/lecture)

- Funding from institute
- Funding from external sources for conference trips/travel expense allowances
 - [DAAD – Program for travels to conferences](#)
→ currently no applications possible
 - FAZIT-STIFTUNG – [Travel expense allowances](#) (application in German; 6 weeks in advance)

Thank you for your attention, and see you at KHYS!

Karlsruhe House of Young Scientists (KHYS)

www.khys.kit.edu

Please get in touch with us – we'll be happy to help!